



**“Passionate in Promoting Educational Success and Individual Excellence”**

**Fairview R-XI School District  
Employment Application  
Certified Position**

The district's hiring procedures will comply with all federal and state laws, including laws prohibiting discrimination. All teachers and administrators must have valid certification to teach in Missouri schools. The district is an equal opportunity employer and hires only citizens of the United States and persons who are legally authorized to work in the United States. The Fair View R-XI School District will enroll and actively participate in a federal work authorization program in accordance with law. If you have any inquiries, complaints or concerns about any pre-employment procedure or requirement, including completing this application, or about the District Policy of Non-Discrimination, you may contact Victor Williams, Superintendent, Fairview R-XI School District, 4036 State Route K, West Plains, MO., 65775, or call 417-256-3868.

**Name:** \_\_\_\_\_

**Desired Position** \_\_\_\_\_

**Date of Application** \_\_\_\_\_

**Certification(s)** \_\_\_\_\_

**Date Certification Received** \_\_\_\_\_

**Reminder:** Along with a signed application, please include a resume, three professional letters of recommendation, most recent transcripts, and a copy of your certification.

# Certified Staff Employment Application

## Applicant Information

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
*Last First M.I.*

Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*

*City State ZIP Code*

Phone: (     ) E-mail Address: \_\_\_\_\_

Date Available: \_\_\_\_\_ Social Security No.: \_\_\_\_\_

## Certification

Type of Certification: \_\_\_\_\_ Other Certifications: \_\_\_\_\_

States: \_\_\_\_\_ Subject(s): \_\_\_\_\_

Position for which you are applying : \_\_\_\_\_

Subjects: \_\_\_\_\_ Grade Levels: \_\_\_\_\_

Extra duty positions you would be interested  
in sponsoring or coaching: \_\_\_\_\_

## Education

High School: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Degree: \_\_\_\_\_

College: \_\_\_\_\_ Location: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Degree: \_\_\_\_\_

College: \_\_\_\_\_ Location: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Degree: \_\_\_\_\_

College: \_\_\_\_\_ Location: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Degree: \_\_\_\_\_

College: \_\_\_\_\_ Location: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Degree: \_\_\_\_\_

## References

*Please list three professional references.*

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Position: \_\_\_\_\_ Phone: (     )  
Address: \_\_\_\_\_

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Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Position: \_\_\_\_\_ Phone: (     )  
Address: \_\_\_\_\_

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Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Position: \_\_\_\_\_ Phone: (     )  
Address: \_\_\_\_\_

## Teaching Experience

School: \_\_\_\_\_ Phone: (     )  
Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Position: \_\_\_\_\_  
Responsibilities: \_\_\_\_\_  
From: \_\_\_\_\_ To: \_\_\_\_\_  
May we contact your previous supervisor for a reference?    YES    NO  
      

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School: \_\_\_\_\_ Phone: (     )  
Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Position: \_\_\_\_\_  
Responsibilities: \_\_\_\_\_  
From: \_\_\_\_\_ To: \_\_\_\_\_  
May we contact your previous supervisor for a reference?    YES    NO  
      

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School: \_\_\_\_\_ Phone: (     )  
Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Position: \_\_\_\_\_  
Responsibilities: \_\_\_\_\_  
From: \_\_\_\_\_ To: \_\_\_\_\_  
May we contact your previous supervisor for a reference?    YES    NO

## Employment Questions

1. Have you ever been arrested for, or charged with or convicted of a felony or misdemeanor? \_\_\_\_\_
2. Has the division of family service or a similar agency in another state or jurisdiction ever issued a determination or finding of cause or reason to believe or suspect that you have engaged in a physical, emotional, or psychological or sexual abuse or neglect of a child? \_\_\_\_\_
3. Have you ever been released or terminated or have you ever resigned from school-related employment because of misconduct or unsatisfactory service? \_\_\_\_\_
4. Have you ever had a teaching certificate revoked or suspended? \_\_\_\_\_
5. Have you ever pleaded guilty or nolo contendere (no contest) to a felony or misdemeanor? \_\_\_\_\_
6. If the answer to any of the foregoing questions is "yes," please explain below.

## Professional Statements

1. Why are you passionate about education?
2. Why did you decide to become an educator?
3. What approaches do you utilize to motivate your students?
4. What specific strategies do you use to achieve results with students?
5. What is your discipline philosophy?

**PLEASE READ CAREFULLY BEFORE SIGNING**

I acknowledge and agree to the following provisions as conditions to consideration of my application for employment:

1. I hereby authorize my current and former employers and references to furnish any information about me and about my work experience. I release my current and former employers and references from any and all liabilities or damages of any nature as a result of providing such information. My current and former employers and references may rely on a signed copy of this release.
2. I understand that, as a final condition for employment with the Fairview R-XI School District, I will be required to consent to an FBI background check. I understand that, as part of the background check procedure, I will be requested to consent to fingerprinting.
3. I certify that the answers given in this application are true and complete to the very best of my knowledge. In the event I am employed by the District and in the further event that I have provided false or misleading information in this application or in subsequent employment interview, I understand that my employment may be terminated at any time after discovery of the false or misleading information.
4. I understand that this application will be considered active for one year. I understand that if I wish my candidacy to remain open after that date I must submit another application.

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Signature of Applicant

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Date of Application

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